



Kearns Improvement District

The District



1. The Kearns Improvement District (KID) is a water and sewer utility with its office located in Kearns, Utah, is a political subdivision of the State of Utah with specific statutory powers. It is governed by an elected Board of Trustees. KID currently has 16,000 customer's and serves approximately 58,000 residents in the City of Kearns, a portion of West Valley City, West Jordan City, and a small part of Taylorsville City.
2. The District has \$186,000,000 in infrastructure and assets including twelve (12) water tanks, seven (7) water booster pump stations, twelve (12) culinary water wells, 220 miles of water main pipes, two (2) sewer lift stations, 210 miles of sewer collection pipes, and eleven percent (11%) ownership in the \$1,000,000,000 Central Valley Water Reclamation Facility.
3. The District has an annual budget of \$23,000,000.
4. The District currently has 32 employees who manage, administer, operate, and maintain the District's assets in the delivery and handling life's most precious resource, WATER.
5. We diligently strive every day to fulfill our PROMISE to our customers, to our employees, and to our community, so that they will know that WE CARE!

Summary of Board of Trustees Duties, Responsibilities, Compensation

Election

1. The trustee position is an elected position for a term of four (4) years, with a trustee position within the District being voted upon every two (2) years.
2. The trustee position requires that the trustee be a registered voter at the location of their residence.
3. The trustee's residence must be within the boundaries of the District.

Governing

1. The governing board of the Kearns Improvement District is composed of three (3) trustees elected at large by the voters of the District. These three (3) trustees

constitute the policy-making body of the District. They act as a body, not individually.

- They exercise legislative authority for the district.
- Authority derives from statute.
- Trustees may not appoint proxies.
- Board acts collectively at public meetings, not through individual members.
- Individual trustees do not direct staff or contractors.
- Oversight is not micromanagement.

Responsibilities

1. The Board focuses on vision, policy, accountability, and major decisions.
 - Sets mission, priorities, and strategic direction.
 - Adopts policies, ordinances, and budgets.
 - Exercises fiduciary oversight of finances and public assets.
 - Hires/evaluates the General Manager / Chief Executive Officer of the District.
 - Approves major contracts, projects, and initiatives.
 - Ensures legal compliance and public accountability.

Duties

1. Board of Trustees monthly meeting.
 - Generally it is held on the second Tuesday of each month.
 - Start time – 4:30 p.m.
 - Length – Generally two (2) to three (3) hours in duration.
 - The General Manager and staff prepare the agenda for the meeting and the supporting and supplemental information required for each agenda item. Staff provides a compilation of the agenda items and information into what is referred to as a “Board Book”.
 - The electronic “Board Book” is sent to the Trustee generally by the Thursday evening prior to the Tuesday Board meeting.
 - The Trustee is responsible for reviewing and studying the information provided, to be informed sufficiently to consider each agenda item, provide input, and to determine the status of the agenda item recommendation by voting on the item as a Board.

Compensation

1. Trustees receive compensation as provided by Utah Code and as approved by the Board of Trustees.

- Currently each trustee receives a base rate compensation:
 - \$7,500.00 per year.
 - In addition, the trustee can receive compensation for up to 12 "Special" meetings, trainings, or activities:
 - \$200.00 for full day attendance.
 - \$135.00 for half day attendance.
 - \$2,400.00 maximum "Special" compensation.
 - Annual Utah Association of Special Districts Board training certification:
 - \$135.00 per year.
- Potential Total Annual Board compensation.**
- \$10,035.00 per year.

Trainings

1. Each year the District provides opportunities for water and sewer services training as provided by water and sewer industry leaders. These trainings provide support, information, and guidance to improve the utility provider's services.
2. Training opportunities may be local or may require out-of-town travel and lodging to participate in. The Board of Trustees approves all training opportunities, and each trustee may choose whether to participate. The only training required is the annual Board of Trustees training and certification provided by the Utah Association of Special Districts.



- Example trainings
 - i. Utility Management Conference (UMC) annual conference.
 - ii. American Water Works Association (AWWA) annual conference.
 - iii. American Water Works Association Intermountain Section (AWWA-IMS) annual conference.
 - iv. Utah Association of Special Districts annual conference.
- Based on approval by the Board of Trustees the District will cover the costs associated with travel, lodging, a per diem food allowance, and conference participation costs.

