

**MINUTES OF THE MEETING OF THE
KEARNS IMPROVEMENT DISTRICT (KID) BOARD OF TRUSTEES
HELD FEBRUARY 10, 2026 AT THE DISTRICT OFFICE
LOCATED AT 5350 WEST 5400 SOUTH, KEARNS, UTAH**

Trustees Present:

Cheryle A. Hatch
Gregory R. Christensen
Miranda Giles

Staff Present:

Greg Anderson, General Manager/CEO
Riley Astill, Finance Director/Controller
James “Woody” Woodruff, Public Works Director/Engineer
Kara Lutz, Director of Administrative Services
Robert Lutz, Director of Operations
Mark H. Anderson, Attorney
Jamie Banh, Manager of Communications, Marketing, & Executive Assistance

Others Present:

Aspen Johnston, Great Salt Lake Water Coordinator
Jacob Young, General Manager, Jordan Valley Water Conservancy District

Call to Order:

Chair Hatch called the meeting to order at 4:30 p.m. and welcomed all those present. The invocation was offered by Riley Astill and the pledge of allegiance was led by Greg Anderson.

Public Comments:

There were no public comments.

Approval of Minutes – January 13, 2026:

None of the Trustees having any corrections or additions for the minutes, it was moved by Trustee Giles and seconded by Trustee Christensen as follows:

That the January 13, 2026 Board meeting minutes be approved as presented.

The motion carried with Trustees Hatch, Christensen, and Giles each voting in the affirmative.

Board Snippet Training – Riley Astill, “Financial Reports – Deciphering the Data”:

Mr. Astill used a PowerPoint to take a deep dive into the information contained in the District’s monthly financial reports. Among other things, he discussed the “Little Manual” prepared by the State Auditor’s Office; reviewed the schedule of record types that are maintained by the District; discussed the Board members’ responsibilities; deciphered financial data; and reviewed key numbers from the KID Balance Sheet. He stated that the District is in full compliance with statutory and regulatory requirements that are applicable to its financial records and reports.

JVWCD – Supporting the Great Salt Lake Presentation:

Agenda item IV.A. was taken out of order for the convenience of Jacob Young and Aspen Johnston, who were present to provide information to the Trustees regarding the impacts of the ongoing drought and solutions for declining Great Salt Lake water levels. Aspen Johnston is the Great Salt Lake Water Coordinator in the Office of the Great Salt Lake Commissioner. The Jordan Valley Water Conservancy District, of which Jacob Young is the General Manager, acts as a liaison to the Office of the Great Salt Lake Commissioner. During their presentation, the presenters, along with KID management, responded to questions from the Trustees and there was a general back and forth discussion of the value of the Great Salt Lake, risk factors for the Great Salt Lake, and efforts to reverse declining Great Salt Lake water levels. Their joint presentation to the KID Trustees was the first of many such presentations that will be made to interested parties and organizations.

Discuss the General Manager’s Report:

Greg Anderson reviewed a one-page Highlight Summary of his monthly written Report, which was included in the Board Book. In particular, he discussed the legislative process and efforts to express concerns with or support for various Bills that are under consideration by the Legislature, noting that he had reviewed more than 500 Bills to date.

Discuss the Communications and Marketing Report:

Ms. Banh reviewed her monthly Communications/Public Outreach Highlight Report, a copy of which was included in the Board Book. Among other things, she noted a Jordan Valley Water Conservancy District facility tour, arrangements for training and conferences, the 2026 KID Water Conservation Art Contest, and KID website accessibility.

Discuss the Public Works Report:

Mr. Woodruff’s monthly Public Works Engineering Report was included in the Board Book, together with a one-page Summary of the Report. Mr. Woodruff reviewed the Summary, particularly noting progress that is being made by Cody Ekker Construction on a major water system improvement project; a 2026 Construction Permit Program Summary; and an overview of the Condos at Sky Ranch Phase I and Grove North development projects. Mr. Woodruff responded to questions from all three Trustees and Mr. Lutz provided additional information.

Discuss the Operations & Maintenance Report:

Mr. Lutz touched on highpoints from his monthly Report, a one-page Executive Summary of which was included in the Board Book along with the full Report. Among other things, he noted that sewer cleaning is ahead of schedule and annual pump and motor service maintenance on all 34 pumps and 7 pump stations in the KID system has been completed by KID employees. Mr. Lutz also provided a status report on saddle replacement activities and equipment and truck purchases, and detailed a refresher course on asbestos pipe abatement in which several KID staff members participated. During his presentation, Mr. Lutz responded to questions from Trustee Christensen and Greg Anderson provided additional information.

Discuss the Administrative Report:

A copy of the monthly Administrative/Customer Service Report was included in the Board Book. Ms. Lutz reviewed a one-page Executive Summary of her Report and touched upon highlights from the Report, including the completion of KID's billing cycle consolidation, the Fix-A-Leak campaign presented to local third and fourth graders, and KID's Investment/Reserves Report. During her presentation, Ms. Lutz responded to questions and comments from Trustees Hatch and Christensen and played a Fix-A-Leak video for the Board.

Discuss the Financial Report:

Mr. Astill reviewed a one-page Summary/Highlights of his attached December Financial Report noting, among other things, that year-to-date net income was almost \$4 million better than the Budget; annual water usage by KID customers was lower than in 2024; and the District has approximately \$19 million in cash reserves. The reserves provide security to the District and its customers and the financial resources to maintain, upgrade and expand the District's culinary water and wastewater facilities. Mr. Astill noted that KID's 2025 water loss percentage was approximately 4.5%, which is excellent. Mr. Astill responded to a question from Trustee Christensen, and Greg Anderson provided additional information.

Consider the Check Register:

The December 2025 Check Register, which is a list of all expenditures made during the month, was included in the Board Book. Mr. Astill responded to questions and comments from all three Trustees regarding specific expenditures, after which it was moved by Trustee Christensen and seconded by Trustee Giles as follows:

That the December 2025 Check Register be ratified and approved as presented.

The motion carried with Trustees Hatch, Christensen, and Giles each voting in the affirmative.

Consider Training Requests:

Greg Anderson presented five training requests. Supplemental information regarding the training requests was included in the Board Book.

Greg Anderson recommended that two Trustees and five staff members be authorized to attend the AWWA (American Water Works Association) ACE26 training in Washington, D.C. from June 21 to June 24, 2026. Following a brief discussion, it was moved by Trustee Giles and seconded by Trustee Christensen as follows:

That two Trustees and five staff members be authorized to attend the AWWA ACE26 training in Washington, D.C. at District expense.

The motion carried with Trustees Hatch, Christensen and Giles each voting in the affirmative.

Greg Anderson recommended that two staff members be authorized to attend the ESRI GIS Training Conference from July 13 to July 17, 2026 in San Diego, California. Mr. Anderson explained that the Conference is free, but the District will cover transportation, lodging and related expenses. It was moved by Trustee Christensen and seconded by Trustee Giles as follows:

That two staff members be authorized to attend the ESRI GIS Training Conference in San Diego, California at District expense.

The motion carried with Trustees Hatch, Christensen and Giles each voting in the affirmative.

Greg Anderson recommended that one staff member (a Records Officer) be authorized to attend the NAGARA (National Association of Government Archives and Records Administrators) Conference in Philadelphia, Pennsylvania from July 21 through July 24, 2026. It was moved by Trustee Giles and seconded by Trustee Christensen as follows:

That one staff member be authorized to attend the NAGARA Conference to receive government records training at District expense.

The motion carried with Trustees Hatch, Christensen and Giles each voting in the affirmative.

Greg Anderson recommended that two staff members be authorized to attend the Neptune Meters Conference from August 16 to August 20, 2026 in Nashville, Tennessee. It was moved by Trustee Giles and seconded by Trustee Christensen as follows:

That two staff members be authorized to attend the Neptune Meters Conference in Nashville, Tennessee at District expense.

The motion carried with Trustees Hatch, Christensen and Giles each voting in the affirmative.

Finally, Greg Anderson recommended that two staff members (Riley Astill and Craig Fjelstrom) be authorized to attend the Utah Government Financial Officers Association (UGFOA)

Conference from March 31 to April 2, 2026 in St. George, Utah. It was moved by Trustee Giles and seconded by Trustee Christensen as follows:

That two staff members be authorized to attend the UGFOA Conference in St. George, Utah at District expense.

The motion carried with Trustees Hatch, Christensen and Giles each voting in the affirmative.

Consider Purchases/Costs over \$50,000:

A Memorandum prepared by Mr. Lutz regarding the purchase of commercial water meters manufactured by Neptune was included in the Board Book. Mr. Lutz reviewed the Memorandum, noting that Meterworks has notified the District that a 10% price increase will be effective next June. Additional commercial water meters are required so all of KID's commercial customers will be on the same metering system. Purchasing meters now will result in an estimated cost savings of \$8,000. Mr. Lutz recommended that the District purchase 26 commercial sized meters at a cost of \$79,781.77, which is less than the \$100,000 amount budgeted for this purchase. Mr. Lutz explained that, ultimately, all commercial, residential and other customers of the District will have Neptune water meters.

Following the discussion, it was moved by Trustee Christensen and seconded by Trustee Giles as follows:

That the purchase of 26 Neptune Metering Systems be approved at a cost of \$79,781.77.

The motion carried with Trustees Hatch, Christensen and Giles each voting in the affirmative.

Consider Bond Releases/Reductions:

There were no bond releases or reductions to be considered by the Board.

Discuss 10-Year Capital Facilities Plan:

Using a PowerPoint presentation, Woody Woodruff provided an excellent overview of the District's 10-Year Capital Facilities Plan. Mr. Lutz provided additional information, and management staff responded to questions and comments from all three Trustees. The District's 10-Year Capital Facilities Plan is reviewed and updated annually.

Discuss and Consider The New Title 3 – Chapter 9 – Administrative Policies and Procedures Water Efficiency Standards and Enforcement:

Greg Anderson explained that, as part of the Water Efficiency Standards Enforcement Grant awarded to KID by the Jordan Valley Water Conservancy District, KID is required to develop water efficiency standards and an enforcement mechanism.

Proposed new Title 3, Chapter 9 of KID’s Administrative Policies and Procedures, entitled “Water Efficiency Standards and Enforcement”, was included in the Board Book. Mr. Anderson explained that KID works with the City of Kearns, West Valley City and West Jordan City to achieve efficiency in outdoor water usage. He then reviewed the proposed Water Efficiency Standards and Enforcement, page by page, and responded to input from the Trustees. During the review a few typos were noted and corrected.

At the end of the discussion, it was moved by Trustee Giles and seconded by Trustee Hatch as follows:

That new Title 3, Chapter 9, Water Efficiency Standards and Enforcement, be adopted with corrections as noted.

The motion carried with Trustees Giles and Hatch voting in the affirmative and Trustee Christensen abstaining.

Review of 2026 Legislative Bills:

The February 2, 2026 General Legislative Session Summary prepared by the Utah Association of Special Districts was included in the Board Book. Greg Anderson reviewed several of the Bills listed in the Summary, particularly noting Bills that are supported or opposed by UASD or by Chamber West, and Mark Anderson provided additional information.

Central Valley Water Reclamation Facility:

A copy of the January 28, 2026 Central Valley Board meeting agenda was included in the Board Book. Chair Hatch briefly reported concerning Central Valley activities, including noting that two new Board members were seated and there was no change in Central Valley’s Chair and Vice Chair positions.

Jordan Valley Water Conservancy District:

A copy of the agenda for the February 11, 2026 Jordan Valley Board meeting was included in the Board Book. Trustee Christensen stated that one new Board member was seated and Mick Sudbury has been reappointed to serve Division 2, which includes KID. Greg Anderson provided information regarding KID’s Jordan Valley Grant.

Utah Association of Special Districts:

The agenda for the January 15, 2026 UASD Board of Trustees meeting was included in the Board Book. For the next two months, the Association will be focused on the annual General Session of the Utah Legislature.

Kearns City Council:

Trustee Giles noted that the Kearns Community Council is considering coming under the “umbrella of the City”; and mentioned capital projects that are being undertaken by the City.

Kearns Community Council:

No agenda or information was available regarding the Kearns Community Council.

Chamber West – Board of Directors, Board of Governors & Legislative Affairs:

Agendas for the January 8, 2026 Chamber West Legislative Affairs Committee and the January 15, 2026 Board of Governors meetings were included in the Board Book. Chamber West will focus on the 45-day General Session of the Legislature.

Trustee Per Diem Report:

A copy of the January 2026 Trustee Per Diem Report was included in the Board Book.

Adjourn:

There being no further business to come before the Board, the meeting was declared to be adjourned at 7:41 p.m.

Approved by the Board of Trustees of the Kearns Improvement District on the 10th day of March, 2026.

Dated: March 10, 2026 by /s/ Cheryle A. Hatch, Chair

Dated: March 10, 2026 by /s/ Gregory R. Christensen, Vice Chair

Dated: March 10, 2026 by /s/ Miranda Giles, Board Clerk

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