MINUTES OF THE MEETING OF THE
KEARNS IMPROVEMENT DISTRICT (KID) BOARD OF TRUSTEES
HELD MARCH 12, 2024 AT THE DISTRICT OFFICE
LOCATED AT 5350 WEST 5400 SOUTH, KEARNS, UTAH

Trustees Present:

Gregory R. Christensen
Jeff Monson
Cheryle A. Hatch

Staff Present:

Greg Anderson, General Manager/CEO
Riley Astill, Finance Director/Controller
James "Woody" Woodruff, Public Works Director/Engineer
Mark H. Anderson, Attorney
Jamie Banh, Executive Administrative Assistant
Robert Lutz, Operations Manager

Call to Order:

Chair Christensen called the meeting to order at 5:30 p.m. and welcomed all those present. The invocation was offered by Greg Christensen and the pledge of allegiance was led by James "Woody" Woodruff.

Public Comments:

There were no public comments.

Board Training - "Certification – Forklift Operator, Trench Safety, Confined Space":

Chair Christensen declared that this agenda item would be taken out of order.

Robert Lutz discussed a number of subjects, including: water quality testing; continuing education of KID's employees (certificate renewals are required every three years); safety, especially trench safety, for which some of the training is provided through the Worker's Compensation Fund and OSHA; backflow training and certification; the Government Records Access and Management Act; water conservation; and asbestos water pipes. Throughout the presentation, Mr. Lutz responded to questions from the Trustees. The Trustees expressed their appreciation for the training and for Mr. Lutz's service to KID and its customers.

Approval of Minutes (Regular Meeting, February 6, 2024):

It was noted that the approval of the January 9, 2024 Board meeting minutes was not reflected in the minutes for the February 6, 2024 Board meeting. With the exception of inserting

the Board meeting minutes approval agenda item into the minutes, the Trustees had no corrections or changes for the minutes.

It was moved by Trustee Hatch and seconded by Trustee Monson as follows:

That the minutes of the February 6, 2024 Board meeting be approved as discussed, including the addition of agenda item II.A., Approval of Minutes.

The motion carried with Trustees Christensen, Monson, and Hatch, each voting in the affirmative.

Discuss the General Manager's Report:

A copy of Greg Anderson's monthly General Manager's Report was included in the Board Book. Among other things, Mr. Anderson noted that, approximately two and a half weeks ago, a drive-by shooting incident occurred near the KID office complex. Unified Police Chief Hughes was called, at Mr. Anderson's request. Robert Lutz provided details regarding the incident and the interaction with Chief Hughes, which was positive. Mr. Lutz then left the Board room. On a more positive note, Greg Anderson reported that the Environmental Protection Agency (EPA) approved KID's $1,000,000 Grant Application; and briefly discussed the water regionalization study group and the Senate Bill 34 study group (looking into the potential elimination of property taxes that are used to subsidize water and sewer service rates). Utility management conference notes regarding the regionalization of utilities and a synopsis of the Senate Bill 34 study group meeting were attached to Mr. Anderson's monthly written report. Mr. Anderson also provided an update regarding the illegal discharge of toxic substances at the Hexcel/Northup Grumman sewer metering station; reported on the imminent retirement of Dana Timothy, KID's Customer Service Manager, after thirty-six years of service with the District, and Blake Anderson's, KID's Engineering Manager, retirement at the end of March after an even longer period of service; finalization of the employees' summer and holiday events, as reflected in flyers that were attached to his written report; provided a status report on four grant applications; reviewed upcoming capital projects and water conservation activities, including KID's application for the 2024 WaterSense Excellence Award; reported on the installation of new AMI water meters (the installation should be completed by late fall); and discussed outside agency matters and other District activities.

Discuss the Public Works Report:

James Woodruff reviewed highlights from his written February 2024 Public Works Report, a copy of which was included in the Board Book, including providing details regarding Whitaker Construction's installation of the 4700 South Outfall Sewer Line under the Jordan River (the work was threatened by high water levels caused by storms, which were successfully overcome by the contractor). He noted that the 4700 South Sewer Outfall Sewer Line Project is about 90% complete, with final completion anticipated in early June. He also discussed an existing sixteen inch steel water line that has deteriorated significantly, and efforts by Noland & Son Construction to slip line the deteriorating pipe with a new fourteen inch diameter HDPE pipe. Slip lining enabled the water line to be put back into service within two weeks. Mr. Woodruff also discussed KID's system-wide lead and copper inspections; the Great Utah Shakeout (which will be held on April 17th rather than

the 18th due to employee training); development activities that are "going like crazy"; and other Public Works Department activities.

Discuss the Administrative and Financial Reports:

A copy of Mr. Astill's Administrative/Financial Report, which includes a number of individual reports such as the Statement of Net Position, the Administrative Service Report and the Executive Safety Report, was included in the Board Book. Mr. Astill reported that January's financial numbers look good, including a much smaller revenue shortfall than was projected in the Budget. He provided information regarding the water meter changeout program, noting that cycle 2 is nearly complete, with approximately 3,925 meters yet to be installed to complete the water meter changeout. He explained that the last water meter shipment is scheduled to be received near the end of April and, in response to a question from Trustee Monson, touted the quality of the new meters. He also briefly discussed the Utah Sewer Rate Study, and responded to questions from the Trustees.

Consider the Check Register:

A copy of the January 2024 Check Register, which is a list of all payments made by the District during the month, was included in the Board Book. Mr. Astill responded to questions from the Trustees, after which it was moved by Trustee Monson and seconded by Trustee Hatch as follows:

That the January 2024 Check Register be ratified and approved as presented.

The motion carried with Trustees Christensen, Monson and Hatch each voting in the affirmative.

Consider Training Requests:

Greg Anderson explained that three new training requests were being recommended for approval by the Board, the first being the Utah Government Finance Officers Association (UGFOA) 2024 Spring Conference in St. George, Utah that will be held from April 8 through April 11. A copy of the agenda for the UGFOA Spring Conference was included in the Board Book. Mr. Anderson recommended that two staff members, Riley Astill and Craig Fjelstrom, be authorized to attend the Conference.

It was moved by Trustee Hatch and seconded by Trustee Monson as follows:

That two staff members be authorized to attend the upcoming Utah Government Finance Officers Association 2024 Spring Conference in St. George, Utah at District expense.

The motion carried with Trustees Christensen, Monson and Hatch each voting in the affirmative.

Greg Anderson then recommended that two staff members be authorized to attend the Water Environment Association of Utah (WEAU) April Conference, which will be held in St. George,

Utah from April 23 through April 26, 2024. A copy of the training opportunities that will be available during the WEAU Conference was included in the Board Book.

It was moved by Trustee Hatch and seconded by Trustee Monson as follows:

That two KID employees be authorized to attend the Water Environment Association of Utah April Conference in St. George, Utah at District expense.

The motion carried with Trustees Christensen, Monson and Hatch each voting in the affirmative.

Finally, Greg Anderson reviewed a flyer regarding the Neptune Connect Users' Conference 2024 that will be held from August 18 through August 20, 2024 at the Gaylord National Resort & Convention Center in National Harbor, Maryland. He recommended that two staff members (Mark Kelly and Craig Fjelstrom) be authorized to attend the Conference.

It was moved by Trustee Monson and seconded by Chair Christensen as follows:

That two staff members be authorized to attend the Neptune Connect Users' Conference 2024 in August at the Gaylord National Resort & Convention Center in National Harbor, Maryland, at District expense.

The motion carried with Trustees Christensen, Monson and Hatch each voting in the affirmative.

Consider Purchases/Costs Over $50,000:

A Memorandum from Mr. Woodruff regarding Application for Payment No. 15 submitted by Whitaker Construction Co., Inc., together with the payment Application and supporting documentation, was included in the Board Book. Mr. Woodruff recommended that the payment request for work on the 4700 South Outfall Sewer Project completed and inspected during February, 2024 be approved in the amount of $544,048.20, less a 5% retention of $27,202.41, leaving a net payment due of $516,845.79.

It was moved by Trustee Hatch and seconded by Trustee Monson as follows:

That Application for Payment No. 15 submitted by Whitaker Construction Co., Inc. be approved for payment in the net amount of $516,845.79.

The motion carried with Trustees Christensen, Monson and Hatch each voting in the affirmative.

Consider Bond Releases/Reductions:

There were no bond releases or reductions to be considered by the Board.

Discuss and Consider the 2024 KID Water Water Conservation Art Contest:

Jaime Banh displayed a series of slides that highlighted the 2024 Water Conservation Art Contest, including the contest rules and submission form and first through fourth place awards in each of four categories (adult, high school, jr. high school, and elementary school). During the discussion, a spelling error was noted in the photo/image release form. Community outreach efforts were discussed, including a recommendation by Trustee Monson that the Salt Lake County Kearns Recreation Center be included. The Trustees provided positive feedback to Ms. Banh and expressed their appreciation for her efforts. It was then moved by Trustee Hatch and seconded by Trustee Monson as follows:

That the 2024 KID Water Conservation Art Contest be approved as discussed.

The motion carried with Trustees Christensen, Monson and Hatch each voting in the affirmative.

Consider 2024 MWPP Survey:

A copy of the full MWPP (Municipal Wastewater Planning Program) Survey – 2024 that was included in the Board Book was reviewed with the Trustees by Greg Anderson. At the end of the review, it was moved by Trustee Monson and seconded by Trustee Hatch as follows:

That the KID Municipal Wastewater Planning Program Survey for 2024 be approved as presented.

The motion carried with Trustees Christensen, Monson and Hatch each voting in the affirmative.

Review of Select Proposed Legislation:

A copy of the Utah Association of Special Districts 2024 General Legislative Session Summary dated March 4, 2024 was included in the Board Book. Greg Anderson discussed the following Bills with the Trustees: H.B. 62, H.B. 80, H.B. 280, S.B. 22 and S.B. 259. It was a grueling Legislative Session, but it ended quite well insofar as Utah's special districts are concerned.

Central Valley Water Reclamation Facility:

A copy of the agenda for the February 28, 2024 Central Valley Water Reclamation Facility Board Strategy Session was included in the Board Book. Greg Anderson covered the meeting in place of Trustee Hatch, who was not able to attend, and briefly reported concerning the disposal of biosolids by Central Valley.

A copy of the February 28, 2024 Central Valley Board meeting agenda was also included in the Board Book. Trustee Hatch, who is KID's representative on the Central Valley Board, was in attendance and reported concerning Central Valley's capital projects and other activities. In

particular, she reported that due diligence is underway regarding the disposition of the golf course property.

Jordan Valley Water Conservancy District:

A copy of the agenda for the February 14, 2024 Jordan Valley Water Conservancy District Board meeting was included in the Board Book. Chair Christensen attended the meeting, and reported on a number of matters. He noted that all five members of the Jordan Valley Board who will have new four year terms have been appointed by the Governor and consented to by the state Senate. Of particular interest was the discussion of a proposed 5.2% increase in Jordan Valley's water rate. Chair Christensen expects the final rate increase to be closer to 6.5%. Jordan Valley has a $103,500,000 budget, which includes a 5% increase for staff, and no property tax increase is planned for this year.

Utah Association of Special Districts:

A copy of the agenda for the February 9, 2024 UASD Board of Trustees meeting was included in the Board Book. Recently, UASD activities have centered virtually 100% on the 2024 General Session of the Utah Legislature.

Kearns Metro Township Council:

A copy of the agendas for February 12, 2024 and February 20, 2024 Kearns Metro Township Council meetings were included in the Board Book. During the February 12, 2024 Kearns Metro Township Council meeting, Trustee Hatch represented KID in the "Stakeholder Updates/Information" agenda item in place of Greg Anderson, who was involved in another meeting. The March 20, 2024 Kearns Metro Township Council meeting focused on whether Kearns should receive policing from the Salt Lake County Sheriff or from the Unified Police Department (UPD), which is being separated from the Sheriff. The Metro Township Council reviewed policing costs, which are expected to go up regardless of the option that is selected. The winner: UPD.

Kearns Community Council:

An agenda for the Kearns Community Council meeting was not available, and there was no report.

ChamberWest – Board of Directors, Board of Governors & Legislative Affairs:

A copy of the agenda for the February 26, 2024 ChamberWest Legislative Caucus meeting was included in the Board Book.

Trustee Per Diem Report:

The March 2024 Trustee Per Diem Report was included in the Board Book.

Adjourn:

There being no further business to come before the Board, Chair Christensen declared the meeting to be adjourned at 8:13 p.m.

Approved by the Board of Trustees of the Kearns Improvement District on the 16th day of May, 2024.

Dated: May 14, 2024 by /s/ Gregory R. Christensen, Chair
Dated: May 14, 2024 by /s/ Jeff Monson, Vice-Chair
Dated: May 14, 2024 by /s/ Cheryle A. Hatch, Board Clerk

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